



Occupational Therapy Compact Finance Committee Meeting Minutes

October 19, 2022

Committee Members Present:

Danielle Ward, Chair
Missy Anthony
Vonda Malnikoff
Hollie Simpson

Committee Members Absent

Jana Johansen

Legal Counsel Present:

Nahale Kalfas, Council of State Governments (CSG)

CSG Staff Present:

Isabel Eliassen, CSG

October 19, 2022

Welcome/Call to Order

- D. Ward called the meeting to order at 4:03 p.m. ET

Roll Call

- D. Ward asked delegates and staff to introduce themselves. J. Johansen and H. Simpson were absent.

Review and Adoption of the Agenda

- D. Ward called for a motion to adopt the agenda.
- **Motion:** M. Anthony moved that the committee adopt the agenda. D. Ward seconded the motion. All present voted in favor.

Review of Role of Finance Committee

- D. Ward called on N. Kalfas to discuss the agenda item.
- N. Kalfas stated that the group's first task would be to write a proposed draft budget. Aside from this, the committee will review contracts where the Commission is spending money, consider the cost of the data system, and make recommendations to the Executive Committee about fees to charge compact member states and compact applicants.

- N. Kalfas indicated that more information on the cost of the data system used by the Nurse Licensure Compact (NLC) would be available next month.

Discussion of Funding and Funding Process, Fiscal Year, and Draft Budget Proposal

- N. Kalfas walked the group through the proposed draft budget of the Audiology and Speech Language Pathology Interstate Compact, which is publicly available on their website.
- N. Kalfas mentioned that the OT Compact budget may differ from that budget if they hire a full-time executive director.
- N. Kalfas discussed the hiring process for the Secretariat.
- M. Anthony asked for clarification as to whether the OT Compact would use the NLC data system. N. Kalfas indicated that the NLC is trying to make their data system available to other compacts at a reduced price. M. Anthony noted that her state had some technology issues with the NLC system, and N. Kalfas asked her to see if she could find out more so we could begin finding answers to these questions as soon as possible.
- D. Ward asked if it would be appropriate to contact the EMS Compact to ask about their experience with the NLC data system. N. Kalfas confirmed that would be appropriate and asked if the committee would like to invite a speaker from the EMS Compact to attend the next Finance Committee meeting. D. Ward agreed that would be helpful.
- The committee discussed the challenges of making sure the data system would be affordable for states to use. N. Kalfas suggested that the committee should write a list of questions to ensure the data system would be compatible with all states' needs. D. Ward summarized the questions thus far, which included consulting costs, what interfaces would be required or what interfaces it would be compatible with. M. Anthony added that knowing who has been consulted to customize the system for other compacts would also be helpful.
- M. Anthony mentioned a concern that if only data from interested persons would be shared with the compact data system, states would have to pay to alter their own systems. N. Kalfas suggested having an IT person from the NLC attend a future meeting.
- N. Kalfas said the committee would begin working on a proposed draft budget even though it was not required for the MOUs. The Finance Committee could also review proposed budgets from the RFP applicants.
- N. Kalfas said the Finance Committee could also review the MOUs with AOTA and NBCOT, possibly at the next meeting.
- The committee discussed the length of time to operationalize the compact. M. Anthony mentioned that the requirement for the FBI background check might add time to this process.
- N. Kalfas indicated the Commission's fiscal year runs from October 1 but this could be altered if needed. M. Anthony wondered about the possibility of matching the fiscal year of the funding sources.

Questions and Public Comments

- D. Ward called for other questions. No one present had additional questions.
- D. Ward floated the idea of skipping the November meeting and working on potential questions via email.

Meeting Closure

- D. Ward asked if there were any final questions or announcements. Hearing none, she called for a motion to adjourn.
- **Motion:** M. Anthony motioned to adjourn. D. Ward seconded the motion. All present voted in favor and the meeting adjourned at 1:59 p.m.