



Occupational Therapy Compact Communications Committee

Meeting Minutes

January 17, 2023

Committee Members Present:

Missy Anthony, Interim Chair
Chris Daly
Olivia Freeman
Kathryn Loukas

Committee Members Absent

Kathy Weed
Lesly James (ex-officio)

Legal Counsel Present:

Nahale Kalfas, Council of State Governments (CSG)

CSG Staff Present:

Isabel Eliassen, CSG

Ex-Officio Executive Committee Members Present

Chuck Willmarth (AOTA)
Shaun Conway (NBCOT)

January 17, 2023

Welcome/Call to Order

- M. Anthony called the meeting to order at 11:02 a.m. ET

Roll Call

- I. Eliassen called the roll. K. Weed and L. James were absent.
- C. Daly, a new member of the committee, introduced himself.

Review and Adoption of the Agenda

- M. Anthony reviewed the agenda and called for a motion to adopt the agenda.
- I. Eliassen asked for confirmation that L. James had served as chair during the previous meeting. M. Anthony confirmed she did not take on the role of interim chair until the end of the meeting.

- **Motion:** K. Loukas moved that the committee adopt the agenda. O. Freeman seconded the motion. All present voted in favor.

Review and Adoption of the Minutes

- M. Anthony reviewed the minutes from the November 2022 meeting and, hearing no questions, called for a motion to adopt the minutes.
- **Motion:** K. Loukas moved that the committee adopt the minutes. O. Freeman seconded the motion. All present voted in favor.

PowerPoint and Presentations

- M. Anthony reminded the group that the committee was still seeking a chair.
- The group discussed the existing presentation. The group agreed that presentations to potential member states would likely still be led by AOTA, NBCOT, and CSG, while commissioners could begin taking the lead on presentations in existing member states and at other OT professional events.
- The group decided presentation to be used by commissioners could focus more on current work of the commission, including committee meetings and compact implementation.
- The group agreed that contact information should be included prominently in the presentation and that there is a need to start familiarizing people with the concept of a compact far in advance.
- M. Anthony agreed to make edits to the PowerPoint before passing it along to the group.

Future Work and Draft Committee Charge

- M. Anthony gave an overview of a draft of charges for the committee, stating that eventually the executive committee would adopt these charges for the committee formally.
- The committee made suggestions for what to prioritize and additional objectives for the charges.
- M. Anthony stated that at the next meeting the group would review the toolkit, other existing materials, and other preparation needed for the meeting.

Discussion of Interim Chair Role and Nomination and Election for Chair

- M. Anthony asked if there were any volunteers to serve as chair of the committee.
- **Motion:** C. Daly self-nominated for consideration for the role of committee chair. Freeman seconded the nomination. No committee members discussed the issue and all present voted in favor.
- I. Eliassen stated that the committee would report this at the next executive committee meeting, where the executive committee would have the opportunity to confirm the recommendation of C. Daly as Communications Committee Chair.

Questions and Public Comments

- M. Anthony called for other questions.
- The committee discussed the potential times for the next meeting. I. Eliassen agreed to follow up via email with potential meeting times for the committee.

Meeting Closure

- Hearing no additional questions, M. Anthony called for a motion to adjourn.
- **Motion:** K. Loukas motioned to adjourn. C. Daly seconded the motion. All present voted in favor and the meeting adjourned at 12:01 pm ET.