



## **Occupational Therapy Compact Communications Committee**

### **Meeting Minutes**

**March 20, 2023**

#### **Committee Members Present:**

Chris Daly, Chair  
Missy Anthony  
Olivia Freeman  
Kathryn Loukas  
Kathy Weed

#### **Committee Members Absent**

Lesly James (ex-officio)

#### **Legal Counsel Present:**

Nahale Kalfas, Council of State Governments (CSG)

#### **CSG Staff Present:**

Isabel Eliassen, CSG

#### **Ex-Officio Executive Committee Members Present**

Chuck Willmarth (AOTA)  
Shaun Conway (NBCOT)

### **January 17, 2023**

#### **Welcome/Call to Order**

- C. Daly called the meeting to order at 1:02 p.m. ET

#### **Roll Call**

- I. Eliassen called the roll. L. James was absent.

#### **Review and Adoption of the Agenda**

- C. Daly reviewed the agenda and called for a motion to adopt the agenda.
- **Motion:** K. Loukas moved that the committee adopt the agenda, including the possibility of adding motions to distribute items if needed. O. Freeman seconded the motion. All present voted in favor.

### Review and Adoption of the Minutes

- C. Daly reviewed the minutes from the January 2023 meeting and, hearing no questions, called for a motion to adopt the minutes.
- **Motion:** K. Weed moved that the committee adopt the minutes. K. Loukas seconded the motion. All present voted in favor.

### PowerPoint and Presentations

- C. Daly walked the group through the revised presentation (initially created by M. Anthony, based on past presentations given by AOTA, NBCOT, and CSG), the goal of which is to provide commissioners with a presentation to give states an update on compact progress.
- The group noted the following areas for editing and clarification:
  - Due to regular changes to the map, the map slide should have a link to a page of the website and a reminder to add an updated screenshot before presenting.
  - At the top of the “How it works” slide, the first bullet should specify that the compact is “open to OTs and OTAs **whose home state (where they must also hold a license) is a member of the OT Compact**”
  - On the slide “Accessing an OT Compact Privilege,” the final bullet should specify that “practitioners must adhere to the laws and regulations of the compact member state **where the client is located at the time the services are provided.**”
  - A link to the meetings page could be added rather than more information on the slides about committee activities.
  - If any rules are open for public comment, presenters could mention those (but this is rare).
  - Generally, items that are likely to change should have a hyperlink on the slide.
- The group could record a short (five-minute) version of the presentation for public viewing on the website.

### Compact Update Letter

- C. Daly gave an overview of the compact update letter.
- The group noted the following as areas to revise in the letter.
  - Basic information such as what a secretariat is and who ASMI is.
  - All acronyms should be spelled out.
  - The process for rule input should be explained.
- The group agreed to receive a revised version of the letter and provide feedback. The email would specify a deadline for the revisions but would likely be approximately two weeks before the next meeting.

### Committee Charges

- C. Daly led the group in a discussion of potential draft charges.
- The group agreed priorities looked appropriate.
- C. Daly asked if the commission would have a presence at the upcoming AOTA conference. I. Eliassen and C. Willmarth mentioned that the compact would have a presence, but it would be led mainly by AOTA, NBCOT, and CSG rather than commissioners.

- The group agreed that establishing a regular schedule for e-blasts would be beneficial. M. Anthony agreed that when the commission has a full-time ED and is more active with regular updates to contribute, providing frequent e-blasts will be easier.

#### **Questions and Public Comments**

- C. Daly called for other questions.

#### **Meeting Closure**

- Hearing no additional questions, C. Daly called for a motion to adjourn.
- **Motion:** K. Loukas motioned to adjourn. O. Freeman seconded the motion. All present voted in favor and the meeting adjourned at 1:59 p.m. ET.