



Occupational Therapy Compact Commission

Rules Committee Meeting

Minutes: January 16, 2024

Member	Attendance	VOTES					
		Agenda	Minutes	Data System Rule Public Comment Response	No item	No item	Adjourn
Claire Covert-Bybee, Chair	P	Y	Y	Y	---	---	---
Nate Brown	P	Y	Y	Y	---	---	---
Adrienne Price	A/P Joined at 3:03p	---	---	---	---	---	---
Vanessa Beauchamp	A	Y	Abstain	----	---	---	---
Teri Black	P/A Departed at 2:53p	Y	Y	Y	---	---	---
Kathryn Skibek	P	Y	Y	Y	---	---	---
TOTALS	5/6 voting members; quorum present	5/5 motion carries	4/5 motion carries	5/5 motion carries	---	---	Chair adjourned by acclimation

Other attendees (non-voting)		
Name	Role	Organization
Nahale Kalfas	Legal Counsel	OTCC
Amanda Perry	Executive Director	OTCC
Missy Anthony	Commissioner	OTCC

Welcome/Call to Order

- Chair C. Covert-Bybee called the meeting to order at 2:33p CST.

Roll Call

- A. Perry called the roll; quorum was present; attendance reflected in chart above.
 - T. Black departed at 2:53p CST
 - A. Price joined the meeting at 3:03p CST and was marked present at the time she joined.

Review and Adoption of the Agenda

- Chair C. Covert-Bybee reviewed and called for a motion to adopt the agenda.
- **Motion:**
 - **N. Brown motioned that the committee adopt the agenda as presented.**
 - **K. Skibek seconded the motion.**
 - **All voted in favor; 0 abstained; the motion carried.**

Review and Adoption of the Minutes

- Chair Covert-Bybee reviewed the minutes from the previous meeting and called for a motion to adopt them.
- **Motion:**
 - **K. Skibek motioned that the committee adopt the minutes as presented.**
 - **N. Brown seconded the motion.**
 - **All voted in favor; 1 abstained; the motion carried.**

Draft Response to the Public Comments Received: Rule on Data System

- The discussion to prepare a response to the public comments received regarding the draft Rule on Data System continued from the previous meeting.
- A. Perry provided context to the public comments that were received and what still needed a response. The items listed here need a response:
 - Home address
 - Disposition of data when no longer needed
- Discussion:
 - Consideration that some states have home address (or address of primary practice) as part of public records.
 - Home state address, qualifying state address, and state of primary practice are all interchangeable terms among states and other licensure compacts.
 - Clarification was provided that the OTCC is protected from FOIA requests: Freedom of Information Act.
 - Committee determined that the address on file with the state should be shared by the state to the OTCC.
 - Committee members discussed various drafts of language to provide a response to the public comments that appropriately addressed the public comments and concerns. Language was agreed upon by all members present.
- **Motion:**
 - **V. Beauchamp motioned to approve the response as discussed.**

- **K. Skibek seconded the motion.**
- **All voted in favor; 0 abstained; the motion carried.**
- **A. Perry will post the approved response to the public comments on the OTC website.**

Questions and Comments

- Chair C. Covert-Bybee asked for additional questions and comments from attendees.
 - No comments or questions noted.

Adjournment

- **Motion:**
 - **Chair Covert-Bybee adjourned the meeting via acclamation at 3:54p CST with no opposition from the members.**