

Occupational Therapy Compact Commission
Finance Committee
Meeting Minutes – August 19, 2024

Name	Attendance	VOTES			
		Agenda	Minutes	Fee Setting	Adjourn
Danielle Ward	P	Y	Y	Y	-
Missy Anthony	P	Y	Y	Y	-
Vonda Malnikoff	P	Y	Y	Y	-
Renee Causey-Upton	P	Y	Y	Y	-
Trent Gahl	P	Y	Abstain	Abstain	
Totals	5/5 Quorum Present	5/5 Motion passes	4/5 Motion passes	4/5 Motion passes	Adjourned via acclimation

Other attendees (non-voting)		
Name	Role	Organization
Nahale Kalfas	Legal Counsel	OTCC
Amanda Perry	Executive Director	OTCC
Greg Searls	Executive Director	Counseling Compact

Welcome/Call to Order

- D. Ward called the meeting to order at 2:02 p.m. CST

Roll Call

- A. Perry called roll; quorum was present (5/5 voting members)
- A. Perry introduced newly appointed FC member, Trent Gahl (MT)

Review and Adoption of the Agenda

- D. Ward reviewed the agenda and called for a motion to adopt the agenda.
- **Motion:**
 - R. Causey-Upton motioned to adopt the agenda as presented.
 - D. Ward seconded the motion.
 - All voted in favor; 0 abstained; motion carried.

Review and Adoption of the Minutes

- D. Ward reviewed the minutes from the previous meeting. No discussion or edits noted.
- **Motion:**
 - **M. Anthony motioned that the committee adopt the minutes amended.**
 - **D. Ward seconded the motion.**
 - **4 voted in favor; 1 abstained; motion carried.**

Standing OTCC Finance Review

- Chair Ward reviewed the monthly finance statement for OTCC

Establish OTCC Privilege to Practice Fee

- Discussions from previous meetings continued for the purposes of determining what fee the OTCC Finance Committee should recommend to the OTCC Executive Committee (and eventually to the OTCC).
- A. Perry displayed multiple resources of information for the FC to consider
 - Licensing fee comparison chart by state
 - PT Compact sales data for 4.5 years
 - AOTA workforce projection data from 2022
 - Comparison chart of credit card processing vendors (for processing fee consideration in fee setting)
- Credit card processing fees were mentioned for consideration
 - Determined that any processing fees will be a separate line item from the OTC fee
- The FC members took multiple factors (knowns / unknowns) into consideration:
 - Existing budget obligations (known)
 - Cybersecurity insurance annual cost (unknown)
 - Maintenance of CompactConnect (unknown)
 - Number of compact privileges that will be issued each year (unknown)
 - Status of continued funding from AOTA & NBCOT beyond FY25 (unknown)
 - Onboarding timeline of states; delays expected
 - Implementing FBI CBCs
 - Integrating licensing systems with CompactConnect data system
- Suggestion made to consider \$50 fee as a starting point
 - Some thought this might be too low
 - Better to start higher and reduce the fee later than try to increase it
- Suggestion made to consider \$75 as a starting point
 - Justifiable because it is the median amount for initial state licensure fees
 - Justifiable because the majority of states have two-year renewals; off sets the sustainability in non-renewing years
- **Motion:**
 - **D. Ward motioned for the Finance Committee to recommend a flat fee of \$75 for OT & OTA compact privileges to practice.**
 - **R. Causey-Upton seconded the motion**
 - **4 voted in favor; 1 abstained; motion carried**

Questions and Public Comment

- Chair Ward called for public comments/questions.
 - D. Ward and A. Perry expressed appreciation to the FC for their dedication to the discussions and decisions.
 - A. Perry reminded the group that this is the first step; the fee will be reviewed by the Executive Committee → Rules Committee → Public Comment → OTCC for full vote
- Next scheduled OTCC FC meeting is scheduled for October 1, 2024

Meeting Closure

- Hearing no further discussion, Chair Ward adjourned the meeting via acclamation.
- **Meeting adjourned at 4:02p CST.**