



Occupational Therapy Compact Commission

Rules Committee Meeting

Minutes: November 19, 2024

Member	Attendance	VOTES					
		Agenda	Minutes	3 Draft Rules Fee, Implementation, Exam	No item	No item	Adjourn
Claire Covert-Bybee, Chair	P	Y	Y	Y	---	---	---
Adrienne Price	P Arrived at 2:38p CST	---	---	Y	---	---	---
Vanessa Beauchamp	P	Y	Y	Y	---	---	---
Teri Black	P	Y	Y	Y	---	---	---
Kathryn Skibek	P	Y	Y	Y	---	---	---
TOTALS	4/5 voting members initially; then 5/5 present; quorum present	4/5 motion carries	4/5 motion carries	5/5 motion carries	---	---	Chair adjourned by acclimation

Other attendees (non-voting)		
Name	Role	Organization
Nahale Kalfas	Legal Counsel	OTCC
Amanda Perry	Executive Director	OTCC
Shaun Conway	Ex-Officio Commissioner	OTCC, NBCOT
Missy Anthony	Member of the Public	State Delegate

Welcome/Call to Order

- Chair C. Covert-Bybee called the meeting to order at 2:34p CST.

Roll Call

- A. Perry called the roll; quorum was present; attendance reflected in chart above.

Review and Adoption of the Agenda

- Chair C. Covert-Bybee reviewed and called for a motion to adopt the agenda.
- **Motion:**
 - **V. Beauchamp motioned that the committee adopt the agenda as presented.**
 - **T. Black seconded the motion.**
 - **All voted in favor; 0 abstained; the motion carried.**

Review and Adoption of the Minutes

- Chair Covert-Bybee reviewed the minutes from the previous meeting and called for a motion to adopt them as presented.
- **Motion:**
 - **V. Beauchamp motioned that the committee adopt the minutes as presented.**
 - **T. Black seconded the motion.**
 - **All voted in favor; 0 abstained; the motion carried.**

Rules Development:

- “New State Implementation Rule” draft review
 - The committee reviewed the draft version drafted on 10.15.24 of the “New State Implementation Rule” and determined that no edits are needed. It can be moved forward for a vote.
 - The “New State Implementation Rule” will be voted on by the RC→EC→public comment period→OTCC.
- “OTC Fees Rule”
 - The committee reviewed the draft version drafted on 10.15.24 of the “OTC Fees Rule” and determined to make the following edits:
 - Include “disputed charges” in the title of the final section of the rule
 - The rule is moved forward to a vote noting those edits.
 - The “OTC Fee Rule” will be voted on by the RC→EC→public comment period→OTCC.
- “National Exam Definition Rule”
 - The committee created the initial draft of the definition of a national exam ensuring to include the NBCOT exam by name, predecessors, successors, or other recognized national exams.
 - The committee determined the draft rule can be moved forward for a vote.
 - The “National Exam Definition Rule” will be voted on by the RC→EC→public comment period→OTCC.
- **Motion:**
 - **A. Price motioned to approve the “New State Implementation,” “OTC Fee,” and “National Exam Definition” rules with the final edits from today’s discussion.**

- **K. Skibek seconded the motion.**
- **All voted in favor; 0 abstained; motion carried**

Future Rule Development Discussion

- “Database Querying Rule” discussion was tabled for a future meeting pending more information on the data system capabilities.
- “Military Rules”
 - The committee brainstormed needed rules that address military aspects of the OTC. The topics to be drafted include:
 - Home state designation process
 - Changing home state designation
 - Clarifying U.S. Code that is misquoted in the model legislation
 - The committee had a brief discussion addressing potential military fee waivers. Further discussions needed in Executive Committee and Finance Committee.
 - External discussions with partners indicate that there is no expectation that license or compact fees are waived for military personnel or spouses.
 - Some states waive military fees for licensure; how does that compare if the OTC charges a fee?
 - The Rules Committee determined that creating rules that specifically apply to active duty military servicemembers and their families should be drafted in one, standalone section/chapter of rules. Drafting that rule will occur in a future Rules Committee meeting.

Questions and Comments

- Chair C. Covert-Bybee called for additional questions and comments from the members and the public. No further comments noted by attendees.

Adjournment

- **Hearing no further discussion, Chair Covert-Bybee adjourned the meeting via acclamation at 3:40p CST with no opposition from the members.**