

1 **Occupational Therapy Compact (OT Compact)**

2 **OT Compact Commission**

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4 **Title of Rule:** Rule on OTC Fees (Administrative and State)

5 **Drafted:** October 15, 2024

6 **Meeting at which the Rule will be discussed and voted on:** April 16, 2025

7 **Public Comment:** Public Comments were received January 13 - February 14, 2025

8 **Effective:** TBD (30 days after full commission approval)

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10 **History:** *October 15, 2024:* Rule introduced at Rules Committee meeting
11 *November 19, 2024:* Rule approved at Rules Committee Meeting; sent to
12 Executive Committee for consideration
13 *December 9, 2024:* Rule introduced at Executive Committee meeting.
14 *December 9, 2024:* Rule reviewed and approved by the Executive
15 Committee for vote by full OTCC
16 *January 13, 2025 – February 14, 2025:* Draft rule posted for 30-day
17 public comment period
18 *February 18, 2025:* OTCC Rules Committee draft a response to the
19 public comments received
20 *April 16, 2025:* rule voted on by OTCC

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24 **Chapter 7:** Rulemaking on Fees

25 **Authority:** Section 3: State Participation in the Compact

26 **7.0 Purpose:** **Pursuant to Section 3.C, 4.A.7, and 8.E.2.F.3,** Member States and the
27 Commission may charge a fee for granting the Privilege to Practice.
28 Section 4.A.7 requires the licensee to pay any applicable fees, including
29 any State fee, for the Privilege to Practice.

30 The Commission shall promulgate reasonable and lawful uniform
31 rules to facilitate and coordinate the implementation and
32 administration of the OT Compact. This rule will become effective
33 upon passage by the Commission as provided in Section 8 of the OT
34 Compact.

35 **7.1 Definitions:** “Commission Administrative Fee” means a fee paid as part of a
36 Privilege to Practice request and paid to the Commission.
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38 “State Fee” means a non-refundable fee established by each individual
39 Member State. The fee is collected by the Commission and forwarded to
40 the Member State.

41 **7.2 Commission Administrative Fees:**

42 A non-refundable Commission Administrative Fee of \$75.00 (seventy-five
43 dollars) shall be paid by the licensee to the Commission for each state in
44 which a Privilege to Practice is requested in addition to each individual
45 State’s Fee, if applicable.

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47 The Commission Administrative Fee is subject to change through the Rule
48 Making authority of the Commission.

49 **7.3 State Fees:**

50 Member States may establish their State Fee in accordance with the
51 Member State’s required processes to be paid by the licensee to the
52 Commission.

53 The Commission shall remit to the Member State 100 percent (one
54 hundred percent) of the State Fee on a basis as established in this Rule.

55 State Fees may be changed by the Member State with 30 (thirty) days’
56 notice of intent to the Commission to change the fee in accordance with
57 the Member State’s required processes. The notice shall be posted to the
58 Member State’s website and the Commission website.

59 **7.4 Delegation of collection and disbursement of fees**

60 On its behalf and on behalf of the Member State, the Commission shall
61 provide and administer a process to collect Commission Administrative
62 Fees and State Fees from licensees. The Commission shall remit the
63 collected fees to the Member States in accordance with the provisions of
64 this rule.

65 The Commission shall provide an itemization sufficient to permit the
66 Member State to reconcile the fees.

67 The Commission shall effectuate fund disbursement of collected Member
68 State Fees starting on the 15th of the month after which the fee was
69 collected.

70 **7.5 Insufficient funds; Failed payments; Disputed charges**

71 A non-refundable service fee of \$100.00 shall be imposed on an individual
72 who submits a payment to the Commission for administrative or state fees
73 without sufficient funds in the payer's account. One hundred percent
74 (100%) of the fee shall be deposited in the Commission's general fund to

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cover costs incurred in attempting to process failed payment

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transaction(s).