



Occupational Therapy Compact Executive Committee Meeting Minutes

April 14, 2025

Name	Member Role	Attendance
Lesly James	Chair	P
Teri Black	Vice Chair	A
VACANT	Secretary	Vacant
Danielle Ward	Treasurer	P
Missy Anthony	Member at Large	P
Vanessa Beauchamp	Member at Large	P
VACANT	Member at Large	Vacant
Total voting members present		4/5 = quorum present
Barbara Williams	Ex-Officio – NBCOT	P
Chuck Willmarth	Ex-Officio – AOTA	P
Name	Non-Member Role	Attendance
Nahale Kalfas	Legal Counsel	P
Amanda Perry	Executive Director	P
Isabel Eliassen	Council of State Governments	P
Kyle Jones	NBCOT representative	P
Adrienne Price	Georgia Commissioner	P

Name	Agenda	Minutes	Committee Appointments	No Voting Item	No Voting Item	Adjourn
L. James	Y	Y	Y	---	---	Via Acclimation at 2:08p CST
V. Beauchamp	Y	Y	Y	---	---	
D. Ward	Y	Y	Y	---	---	
M. Anthony	Y	Y	Y	---	---	
T. Black	---	---	---	---	---	
Vacant	---	---	---	---	---	
Vacant	---	---	---	---	---	
TOTALS	4/4 motion passes	4/4 motion passes	4/4 motion passes			

--- indicates member was absent during vote or there was no voting item for that column.

Welcome/Call to Order

- Chair L. James called the meeting to order at 1:04p CST

Roll Call

- A. Perry called the roll.
 - 4/5 voting members present
 - 6/7 total members present

Review and Adopt Agenda

- Chair James reviewed the agenda and called for a motion to approve it as presented.
- **Motion:**
 - **V. Beauchamp motioned to adopt the agenda.**
 - **M. Anthony seconded the motion.**
 - **All voted in favor; no one abstained; motion carried.**

Review and Adoption of Meeting Minutes

- Committee reviewed the draft minutes from the March 2025 Executive Committee meeting.
- Chair James called for a motion to adopt the draft minutes as written.
- **Motion:**
 - **M. Anthony motioned that the committee adopt the minutes with no amendments.**
 - **V. Beauchamp seconded the motion.**
 - **All voted in favor; no one abstained; motion carried.**

Updates

Data System Update (from I. Eliassen, CSG)

- I. Eliassen (CSG) explained:
 - States that are piloting API are geographically connected; by design for implementation
 - Conducting interviews and getting feedback from users/professionals
 - Y2 IA/JCC contract approved by the ASLP and Counseling compacts
 - CSG will contribute \$200K toward CompactConnect development; their contribution will start in May 2025
 - Tutorial videos are available on www.compactconnect.org; the webinar recording (at 30m mark) also has a demo/tutorial about CompactConnect.
 - Sprint Review meetings are recorded and posted on www.compactconnect.org.
 - Project updates are posted every 5 sprints (every 10 weeks) on the website timeline

State Updates

- North Dakota passed legislation on April 2, 2025! It is effective August 1, 2025.

Commissioner Updates

- A. Perry will reach out to N. Dakota's administrator to onboard them; appoint a commissioner
- No commissioners have joined or departed since the last EC meeting

Funding Request Updates

- No new funding request presented
- Finance Committee continues to work on a scenario-based Financial Sustainability plan.

Committee Appointments

- A. Perry displayed the list of OTCC Committee members whose appointments expire at the end of FY25 and are up for a second two-year reappointment. The list is as follows:
 - **Teri Black:** Rules Committee reappointment through FY27
 - **Vanessa Beauchamp:** Rules Committee reappointment through FY27
 - **Vanessa Beauchamp:** not reappointed to Compliance Committee; she elected to step down from this committee at the end of FY25
 - **Adrienne Price:** Rules Committee reappointment through FY27
 - **Nicole Harris:** not reappointed to the Compliance Committee; her state board term ends in June 2025 and will no longer be on the OTCC
 - **Danielle Ward:** Compliance Committee reappointment through FY27
 - **Chris Daly:** PR Committee reappointment through FY27
 - **Chris Daly:** PR Committee chair/officer reappointment through FY27
 - **Lesly James:** PR Committee reappointment through FY27
 - **Missy Anthony:** PR Committee reappointment through FY27
 - **Karen Rohrer:** EN Committee reappointment through FY27
- N. Kalfas advised that the Executive Committee can choose to vote on these appointments one-by-one, or the EC can vote on all of them together if there are no challenges to individual appointments as presented here. Chair James suggested that the EC vote on the group of appointments as presented; she asked if there were any concerns; none noted.
- **Motion:**
 - **M. Anthony motioned to appoint the whole list of committee members as presented to two-year appointments beginning Oct. 1, 2025 and ending Sept. 30, 2027.**
 - **D. Ward seconded the motion.**
 - **all voted in favor; no one abstained; motion carried.**

Annual Board Meeting Preparation

- A. Perry presented the agenda for the April 16, 2025 OTCC ABM
 - Regarding the agenda topic for financial sustainability of the OTCC, the EC discussed what specific information should be shared with the OTCC; encourage states to onboard sooner than later to generate revenue for them and the OTCC.
 - Finance Committee Chair, D. Ward will present a scenario-based draft financial sustainability plan (based on anticipated sales of privileges, expense projections, and both with/without a state assessment fee)
 - Financial sustainability also depends on states' abilities to onboard their data systems to Compact Connect. The EC discussed the need to add part-time staff dedicated to onboarding states through this technical process.

Committee Reports

- Finance Committee = D. Ward stated that she is prepared to present during the ABM. Next meeting (a special meeting) is scheduled for 4.30.25.
- Public Relations Committee = A. Perry shared that the PRC continues to discuss the best strategy to market the OTC so people are aware now and ready to purchase privileges to practice when it launches later in 2025. The AOTA presentation was a success; it potentially reached 450+ people through direct discussions (expo table visits) and the presentation.
- Rules Committee = A. Perry shared that the Chair Covert-Bybee and N. Kalfas have dedicated time to draft rules based on the most recent discussions from the Rules Committee. They have a working meeting on 4.15.25. Next RC meeting is 5.6.25.
- Compliance Committee = A. Perry stated that the next meeting is 6.18.25.
- Elections & Nominations Committee = A. Perry shared that during the OTCC ABM, Chair T. Gahl will facilitate the elections of the three EC officer positions which expire this year. Next meeting is 4.21.25, at which time the ABM election results will be certified by the ENC.

Questions and Comments

- Chair James opened the floor for further questions or comments from committee members.
 - No further discussions
- Chair James opened the floor for public comments.
 - No members of the public were present during this time; no comments

Meeting Closure

- Motion:
 - Meeting adjourned at 2:08p CST via acclamation.