



**Occupational Therapy Compact Commission
Finance Committee
Meeting Minutes – June 3, 2025**

Name	Attendance	VOTES			
		Agenda	Minutes	Financial Sustainability Plan	Adjourn
Danielle Ward	P	Y	Y	Y	-
Missy Anthony	P	Y	Y	Y	-
Vonda Malnikoff	P	Y	Y	Y	-
Trent Gahl	A	---	---	---	-
Totals	3/4 Quorum Present	3/3 Motion passes	3/3 Motion passes	3/3 Motion passes	Adjourned via acclimation at 2:07p CST

Other attendees (non-voting)		
Name	Role	Organization
Nahale Kalfas	Legal Counsel	OTCC
Amanda Perry	Executive Director	OTCC
Kevin Logan	Member of the Public	NBCOT
Carlisa Williams	Member of the Public	

Welcome/Call to Order

- D. Ward called the meeting to order at 1:01 p.m. CST

Roll Call

- A. Perry called roll; quorum was present (3/4 voting members)

Review and Adoption of the Agenda

- D. Ward reviewed the agenda and called for a motion to adopt the agenda.
- **Motion:**
 - M. Anthony motioned to adopt the agenda as presented.
 - V. Malnikoff seconded the motion.
 - All voted in favor; 0 abstained; motion carried.

Review and Adoption of the Minutes

- D. Ward reviewed the minutes from the previous meeting. No discussion or edits noted.
- **Motion:**
 - **M. Anthony motioned that the committee adopt the minutes amended.**
 - **V. Malnikoff seconded the motion.**
 - **all voted in favor; 0 abstained; motion carried.**

Standing OTCC Finance Review

- Discussion rolled into the Financial Sustainability Plan agenda item

Financial Sustainability Plan

- A. Perry shared the feedback from OTCC Commissioners regarding their responses to the State Assessment Fee (question asked to the OTCC via email)
 - Missing some responses; states will follow up with answers to the question after their board meets over the summer
 - States that did respond had mixed opinions
 - Some expect to pay and reference a “not to exceed” assessment fee amount (ex: up to \$2000/year)
 - Some expect to pay and prefer a sliding scale formula based on the number of licensees in a state
 - Some prefer not to pay but if they have to, they prefer a sliding scale formula based on number of licensees in a state
 - Some do not agree with a state assessment fee; feel the OTCC’s sustainability should be captured at the practitioner application level through higher application fees
 - States’ fiscal year is July – June
 - State assessment fee should be due after July 1 (preferably July 31 or August 1)
 - The majority of states indicate they need at least 1 year to budget for a state assessment fee; soonest the OTCC could implement is during state FY27.
 - Suggestion for the FC and EC to consider only assessing states that are issuing privileges to practice; not those who have joined the OTC but are not actively issuing PTPs.
 - Q: Will FBI CBCs be a barrier to states’ onboarding?
 - A: There will be a barrier, but legal impossibility is a pathway that the OTCC Rules Committee is considering so states that struggle with implementing FBI CBCs can move forward within stipulated guidelines.
- Chair Ward directed the discussion to move the Financial Sustainability Plan (FSP) from discussion/draft to a recommendation to the Executive Committee for their consideration
 - Chair Ward presented the FSP with context to the following high-level bullets:
 - Practitioners pay \$75 fee per privilege to practice
 - States pay State Assessment Fee if they are issuing privileges to practice; implemented in FY27
 - FC will meet in early FY26 to evaluate states status of issuing PTPs
 - Continue pursuing funding from partners, applicable grants, and other resources as identified

- Chair Ward called for a motion to approve the FSP as presented.
- **Motion:**
 - **M. Anthony motioned that the Finance Committee advance the Financial Sustainability Plan as presented to the Executive Committee for their consideration.**
 - **V. Malnikoff seconded the motion.**
 - **All voted in favor; 0 abstained; motion carried**

Questions and Public Comment

- Chair Ward called for additional comments/questions from the members and the public.
 - None noted
- Next OTCC FC meeting is scheduled for August 5, 2025

Meeting Closure

- Hearing no further discussion, Chair Ward adjourned the meeting via acclamation.
- Meeting adjourned at 2:07p CST.