

ANNUAL IMPACT REPORT

Occupational Therapy Compact Commission

JUNE 2025



ASMI is committed to working in a space that positively impacts people. Our staff supports, guides, and promotes the professions and industries that impact people around the world every day. ASMI delivers expertise and performance to help transform socially principled non-profit organizations from good to great.

SCOPE OF WORK	DETAILS	DELIVERABLES
General & Administrative	Facilities, staffing, operations,	<ul style="list-style-type: none"> HQ office Team of specialists Human Resource management Record maintenance Commission support
Financial & Corporate Business	Monitor financial performance	<ul style="list-style-type: none"> Manage accounts payable/receivable Reconcile monthly statements Develop budget with Treasurer Secure filing services / prepare audit reports Provide sound fiscal management program Seek funding opportunities
Governance	Planning, Commission Meetings, Governance, Standing Committees	<ul style="list-style-type: none"> Strategic planning and implementation Prepare meeting agendas, minutes, reports, post notices, post approved minutes Prepare draft rules and ensure rulemaking procedures are followed, including public comment processes Monitor regulatory compliance
Data System <i>CompactConnect</i>	Planning, project management	<ul style="list-style-type: none"> Contract negotiations with all collaborators Project management: pilot testing & production Onboard states to CompactConnect Operationalize practitioner applications Provide state and practitioner technical support
Communications	Development & Outreach	<ul style="list-style-type: none"> Develop reporting & communication templates Manage website Promote & expand the OTC's presence Maintain & monitor email service Develop proposals Give presentations, attend conferences, provide education Manage external stakeholder relationships

On behalf of the Occupational Therapy Compact Commission, ASMI provides all necessary management infrastructure including appropriate staffing, technology, and resources.

Staff Acknowledgements

GENERAL & ADMINISTRATIVE

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FINANCIAL & CORPORATE BUSINESS

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OPERATIONS

Dia Gainor
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DATA SYSTEM

Katie Schlesinger
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in collaboration
with CSG

COMMUNICATIONS

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