



Occupational Therapy Compact Commission
Elections & Nominations Committee Meeting
Minutes: October 27, 2025

Member	Attendance	VOTES					
		Agenda	Minutes	No item	No item	No item	Adjourn
Trent Gahl	P	Y	Y	---	---	---	---
Karen Rohrer	P	Y	Y	---	---	---	---
Christina Bourland	P	Y	Y	---	---	---	---
TOTALS	3/3 voting members; quorum present	3/3 motion carries	3/3 motion carries	---	---	---	Adjourned by acclimation at 4:23p CST

Other attendees (non-voting)		
Name	Role	Organization
Nahale Kalfas	Legal Counsel	OTCC
Amanda Perry	Executive Director	OTCC
Kyle Jones	Member of the Public	NBCOT

Welcome/Call to Order

- Chair Gahl called the meeting to order at 4:06p CT.

Roll Call

- A. Perry called the roll; quorum was present; attendance reflected in chart above.

Review and Adoption of the Agenda

- T. Gahl reviewed and called for a motion to adopt the agenda as presented.
- **Motion:**
 - **K. Rohrer motioned that the committee adopt the agenda as presented.**
 - **C. Bourland seconded the motion.**
 - **All voted in favor; 0 abstained; the motion carried.**

Review and Adoption of the Minutes

- Chair Gahl reviewed the minutes from the last meeting and called for a motion to approve them.
- **Motion:**
 - **K. Rohrer motioned to approve the minutes as presented.**
 - **C. Bourland seconded the motion**
 - **All voted in favor; 0 abstained; the motion carried.**

FY26 Goals Discussion

- Establish a mentorship program to onboard new OTCC Commissioners
- Create a mentorship blueprint for existing committee members
- Determine the best way to engage Commissioners to serve on committees; recruiting strategy
- **Motion:**
 - **Not a voting item**

Standing Review of Executive Committee Officer Rotations

- Chair Gahl called for an update from A. Perry regarding the current status of OTCC Executive Committee officers.
 - A. Perry shared that there are no updates since the last ENC meeting; no one has stepped down or rotated off the Executive Committee or the OTCC.
 - In January A. Perry will send a notice to the OTCC requesting nominations for Executive Committee officer positions that expire in 2026.

OTCC Committee Chair Rotations / Appointment Process

- In January, A. Perry will reach out to the committee chairs whose terms expire in FY26 to determine if they intend to stay in those roles or step down.
- At the EC meeting immediately following the 2026 OTCC ABM, the following OTCC Committees need to have Chair (re)appointed:
 - Compliance – Adrienne Price
 - Elections & Nominations – Trent Gahl
 - Finance – Danielle Ward
 - Rules – Claire Covert-Bybee

- **Motion:**
 - **This was not a voting item.**

Questions and Comments

- Chair Gahl called for further comments and discussions from the ENC members
 - No comments noted
- Chair Gahl called for comments from members of the public:
 - No public comments noted

Adjournment

- Hearing no further discussion, Chair Gahl adjourned the meeting via acclamation at 4:23p CT with no opposition from the members.