



**Occupational Therapy Compact Commission
Public Relations Committee
Meeting Minutes – October 20, 2025**

Name	Attendance	VOTES			
		Agenda	Meeting Minutes	FY25 Annual Report	Adjourn
Chris Daly, Chair	P	Y	Y	Y	---
Missy Anthony	P	Y	Y	Y	---
Lesly James	P	Y	Y	Y	---
Kathy Weed	P	Y	Y	Y	---
Lise Faulise	P	Y	Y	Y	---
Totals	5/5 Quorum Present	5/5 Motion passes	5/5 Motion passes	5/5 Motion passes	Via acclimation at 11:32a CT

Other attendees (non-voting)		
Name	Role	Organization
Amanda Perry	Executive Director	OTCC
Nahale Kalfas	Legal Counsel	OTCC
Katie Schlesinger	Project Manager	OTCC
Kyle Jones	Member of the Public	NBCOT



Welcome/Call to Order

- Chair Daly welcomed the attendees and called the meeting to order at 10:03a CST.

Roll Call

- A. Perry called roll. 5/5 voting members attending. A quorum was present.
- Attendance reflected in chart above.

Review and Adoption of the Agenda

- Chair Daly reviewed the agenda and suggested adding a voting item related to the FY25 Annual Report.
- **Motion:**
 - **M. Anthony motioned to adopt the agenda, adding the vote for the FY25 Annual Report to the agenda after the vote on the previous meeting's minutes.**
 - **K. Weed seconded the motion.**
 - **All voted in favor; no one abstained; the motion carried.**

Review and Adoption of the Minutes

- A. Perry displayed the minutes from the previous meeting.
- **Motion:**
 - **M. Anthony motioned to adopt the minutes as presented.**
 - **L. Faulise seconded the motion.**
 - **All voted in favor; no one abstained; the motion carried.**

Fiscal Year 2025 (FY25) Annual Report

- A. Perry shared the draft FY25 annual report via email ahead of this meeting and on the screen during the meeting.
- Committee members provided feedback about the content, messaging, and aesthetics of the report.
 - A. Perry noted the feedback and repeated it to the committee to ensure accuracy.
 - Add OTC map as independent page
 - Include OTC purpose language from legislation
 - Note vacancies in the committees, instructions on volunteering
 - Add committee accomplishments to each committee report
 - Clarify members of the Joint Compact Commission (JCC)
 - Add CompactConnect open source explanation
 - Include links to the OTC website (Governance Documents, Meetings)
- The committee members discussed voting on publishing the report with three caveats:
 - 1) Edits and feedback from today's PRC meeting will be incorporated

- 2) Treasurer Ward will provide notes on the Budget Report and ensure the accuracy of the content
- 3) PRC Chair Daly and Executive Committee Chair James will give final publishing approval
- **Motion:**
 - **M. Anthony motioned that the OTCC FY25 Annual Report be published with the three caveats discussed (and captured above).**
 - **L. Faulise seconded the motion.**
 - **All voted in favor; no one abstained; the motion carried.**

Marketing & Communications Strategies

- Timeline
 - “go live” date will be scheduled soon for two states who will open applications
 - Public announcements from OTCC will be via:
 - www.otcompact.gov
 - LinkedIn
 - Email list
- Webpage “Before You Apply”
 - A. Perry shared a draft webpage that will be published on www.otcompact.gov
 - “Before You Apply” webpage intends to provide information to OTC applicants regarding jurisprudence requirements, laws/rules/scopes of practice/practice acts, state fees, and OTC fees
 - Feedback from the committee regarding the webpage will be incorporated as follows:
 - Include sentence that points practitioners back to states about when states will accept OTC applications
 - Link state licensing board website homepages to the state names on the webpage
 - Move the fee explanation from bottom to top of the page
 - Provide clarifying language about repurchasing/renewing OTC privileges to practice based on renewal of home state licenses.
 - Add a note indicating that state fees and OTCC fees are subject to change
 - Suggestion to include whether a state requires jurisprudence exams at license renewal
 - A. Perry will contact each state that has a jurisprudence requirement and find out if it is required at each renewal and include that information on the webpage.
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- **Motion:**
 - No motion; no vote; discussion only

Regular Communications

FY26 Goals

- The committee discussed the following goals for FY26
 - Create state messaging templates that address these common questions
 - When will my state open OTC applications?
 - When will my state upload my data so I can create an account in CompactConnect to apply for OTC privileges to practice?

- When will my state join the OTC? (This question is for non-member states.)
- OTCC should encourage states to use auto-email features in licensing board functions to message licensees, including clarifying that OTC privileges to practice need to be repurchased/renewed when licenses are renewed.
- Create easy-to-read graphic to send to state administrators and state associations with high-level content for them to message to licensees
- Consider creating a video message to help distinguish between the roles of the professionals, the states, and the OTCC as they all relate to OTC privileges to practice.
- Target audience for FY26 (proactively engage to offer presentations)
 - Academia: professors and students
- LinkedIn
 - Will post when two states go live
- Office Hours
 - A. Perry offers 2 office hours per month
- **Motion:**
 - No motion; no vote; discussion only

Discussions and Public Comment

- Chair Daly opened the floor for further discussion from committee members
 - No further discussions noted
- Chair Daly opened the floor for public comments
 - K. Jones (NBCOT) noted that continuing to budget for and attend conferences to give presentations is helpful because people want to have those live interactions
 - K. Jones noted that the term “renewal” is common in the OT profession and that NBCOT’s renewal fees have remained the same (\$65/three years) for many years. Using the term “renewal” for OTC privilege to practice aligns with common language in the industry
 - Question from committee to K. Jones: Will NBCOT share the link to the State Regulatory Leadership Forum with the public?
 - A: NBCOT only shares the link within the regulatory community and requests that those who receive the link do not share it outside of that community.

Meeting Closure

- Meeting adjourned by Chair Daly via acclimation at 11:32a CT.
- Next meeting scheduled for: December 15, 2025