



**Occupational Therapy Compact Commission
Rules Committee Meeting
Minutes: October 21, 2025**

Member	Attendance	VOTES					
		Agenda	Minutes	No item	No item	No item	Adjourn
Claire Covert-Bybee, Chair	P Departed at 3:12p	Y	Y	---	---	---	---
Adrienne Price	P Joined at 2:57p after voting items	---	---	---	---	---	---
Vanessa Beauchamp	P	Y	Y	---	---	---	---
Teri Black	P	Y	Y	---	---	---	---
Dr. Van Culotta	A	---	---	---	---	---	---
TOTALS	4/5 voting members; quorum present	3/3 motion carries	3/3 motion carries	---	---	---	Meeting adjourned via acclamation at 3:45 p CST

Other attendees (non-voting)		
Name	Role	Organization
Nahale Kalfas	Legal Counsel	OTCC
Amanda Perry	Executive Director	OTCC
Missy Anthony	OTCC Commissioner	Ohio
Francielle Pineda	Member of the Public	NBCOT

Welcome/Call to Order

- Chair C. Covert-Bybee called the meeting to order at 2:43p CT.

Roll Call

- A. Perry called the roll; quorum was present; attendance reflected in chart above.
 - 3/5 voting members present at roll call; 1 member joined after roll call;
 - 4/5 voting members present during the majority of the meeting

Review and Adoption of the Agenda

- Chair Covert-Bybee reviewed and called for a motion to adopt the agenda.
- **Motion:**
 - **T. Black motioned that the committee adopt the agenda as presented.**
 - **V. Beauchamp seconded the motion.**
 - **All voted in favor; 0 abstained; the motion carried.**

Review and Adoption of the Minutes

- Chair Covert-Bybee reviewed the minutes from the previous meeting and called for a motion to adopt them.
- **Motion:**
 - **V. Beauchamp motioned that the committee adopt the minutes as presented.**
 - **T. Black seconded the motion.**
 - **All voted in favor; 0 abstained; the motion carried.**

Review Compliance Committee Checklist

- Chair Covert-Bybee explained that today's discussion should help the OTCC Compliance Committee determine which rules are needed to hold states accountable to specific parts of the OTC legislation.
- Chair Covert-Bybee introduced Adrienne Price as both a member of the Rules Committee and Chair of the Compliance Committee and turned over the meeting to A. Price to explain what the Compliance Committee discussed as it relates to how the Rules Committee can help.
 - Chair Covert-Bybee was present for the beginning of A. Price's presentation, but she had to unexpectedly leave the meeting at 3:12p turning the charge of the meeting over to A. Price with a quorum still present at her departure.
- A. Price led a discussion based on a (document) list of state requirements extracted from the OTC legislation. The discussion produced the following points and next steps:
 - The Rules Committee should use the documented list to determine what rules are needed for the Compliance Committee to hold states accountable
 - The necessary rules should also be based on the functionality of the OTCC's data system
 - States should perform an internal compliance audit using a checklist produced collaboratively by the Compliance and Rules Committees
 - Need to determine if this should be in rule or a suggested resource for states
 - Discussion leaned toward it being a compliance audit rule, but more information about data system reporting functionality is needed
 - Suggestion to take the list of requirements and separate them into two categories:
 - Individual compliance (practitioners)

- State compliance
 - The committee should determine from the list of requirements which ones need an associated rule and which ones can be policy; legal counsel will help with this determination
 - The discussion was tabled pending further research on other compacts' existing rules (PT, NLC, IMLC) which will be conducted by Counsel Kalfas, Chair Price, Chair Covert-Bybee, and A. Perry ahead of the November OTCC Rules Committee meeting.
- **Motion:**
 - **Not a voting item; discussion only**

Questions and Comments

- Chair Price called for additional questions and comments from the members and the public.
 - Member comments: none
 - Public comments: none

Adjournment

- Hearing no further discussion, Chair Price adjourned the meeting via acclamation at 3:45 CT with no opposition from the members.
- **Next Meeting: November 18, 2025**