



OCCUPATIONAL THERAPY
LICENSURE COMPACT

Occupational Therapy Compact Commission

Elections & Nominations Committee Meeting

Minutes: January 27, 2026

Member	Attendance	VOTES						
		Agenda	Minutes	Statement recommendation	No item	No item	Adjourn	
Karen Rohrer	P	Y	Y	Y	---	---	---	
Christina Bourland	P	Y	Y	Y	---	---	---	
TOTALS	2/2 voting members; quorum present	2/2 motion carries	2/2 motion carries	2/2 motion carries	---	---	Adjourned by acclamation at 2:45p CST	

Other attendees (non-voting)		
Name	Role	Organization
Nahale Kalfas	Legal Counsel	OTCC
Amanda Perry	Executive Director	OTCC
Kevin Logan	Member of the Public	NBCOT

Welcome/Call to Order

- Chair Bourland called the meeting to order at 4:02p CT.

Roll Call

- A. Perry called the roll; quorum was present; attendance reflected in chart above.

Review and Adoption of the Agenda

- Chair Bourland reviewed the agenda and called for a motion to adopt it as presented.
- **Motion:**
 - **K. Rohrer motioned that the committee adopt the agenda as presented.**
 - **C. Bourland seconded the motion.**
 - **All voted in favor; 0 abstained; the motion carried.**

Review and Adoption of the Minutes

- Chair Bourland reviewed the minutes from the last meeting and called for a motion to approve them.
- **Motion:**
 - **K. Rohrer motioned to approve the minutes as presented.**
 - **C. Bourland seconded the motion**
 - **All voted in favor; 0 abstained; the motion carried.**

Standing Review of Executive Committee Officer Rotations

- Chair Bourland reviewed the current list of Executive Officer positions whose term expires in 2026 and needs to be voted on during the next OTCC meeting (in early May)
 - A. Perry will notify officers that their terms are expiring and determine if anyone intends to run for re-election or if there will be any vacancies to announce.
 - A. Perry will send a notice to the OTCC requesting nominations for Executive Committee officer positions that expire in 2026.
 - The deadline for nominations will be determined when the OTCC meeting is scheduled. A. Perry will announce the nominations no fewer than 10 days prior to the OTCC meeting date.
- **Motion:**
 - **C. Bourland motioned that the Elections and Nominations Committee recommend to the Executive Committee to require Executive Committee officer nominees to either submit a brief (150 word or less) written statement of intent prior to the OTCC meeting or provide a verbal statement of intent during the OTCC meeting or provide both written and verbal statements of intent; the choice is up to the nominees.**
 - **K. Rhorer seconded the motion**
 - **All voted in favor; 0 abstained; the motion carried.**

OTCC Committee Chair Rotations / Appointment Process

- A. Perry will reach out to the committee chairs whose terms expire in FY26 to determine if they intend to stay in those roles or step down. This will determine vacancies that need to be announced for nominations.

- At the EC meeting immediately following the 2026 OTCC ABM, the following OTCC Committees need to have Chair (re)appointed:
 - Compliance
 - Elections & Nominations
 - Finance
 - Rules
- **Motion:**
 - **This was not a voting item.**

Questions and Comments

- Chair Bourland called for further comments and discussions from the ENC members
 - No comments noted
- Chair Bourland called for comments from members of the public:
 - No public comments noted

Adjournment

- Hearing no further discussion, Chair Bourland adjourned the meeting via acclamation at 2:45p CT with no opposition from the members.