

**OCCUPATIONAL THERAPY COMPACT COMMISSION (OTCC)
MILITARY IDENTIFICATION SUBMISSION for AUDITED APPLICANTS**



Effective Date: January 8, 2026	Scope: This policy applies to all current and future applicants who claim active-duty military or military spouse status under the OT Compact.
Purpose: This policy establishes the requirement for submission of valid military identification when an occupational therapist (OT) or occupational therapy assistant (OTA) applying under the Occupational Therapy Compact (OTC) is identified as a military member or military spouse and is subject to an audit.	
Policy Statement: In accordance with the OTC Commission's rules and procedures, applicants who claim military or military spouse status for the purpose of seeking privileges to practice through the OT Compact must provide verification of that status upon request.	
Confidentiality: All military identification documentation uploaded to CompactConnect will be maintained in accordance with applicable data privacy and security policies. Access will be restricted to authorized Commission staff for the sole purpose of verifying eligibility.	Documentation Requirements: <ol style="list-style-type: none"> If an applicant is selected for audit and has indicated military or military spouse status on their CompactConnect application, they are required to upload a valid form of military identification into CompactConnect. Acceptable documentation includes, but is not limited to: <ul style="list-style-type: none"> a. Uniformed Services ID Card (Active, Reserve, or Dependent) b. Current Active Duty Orders reflecting military status c. Other official documentation as deemed acceptable by the Commission Failure to submit the required documentation within the timeframe specified in the audit notice may result in corrective actions as authorized by Commission rules.
Policy Review: This policy will be reviewed annually to ensure its relevance and effectiveness. Any updates or changes to the policy will be communicated to all Delegates and staff.	

This policy was originally drafted by the OTCC Executive Committee in October 2025. It originally became effective on November 1, 2025.			
POLICY REVISION HISTORY			
Date of Revision	Revisions completed by (author)	Final approval authority	Effective Date of Revised Policy
December 8, 2025	OTCC Executive Director, Amanda Perry	OTCC Executive Committee	January 8, 2026