

Occupational Therapy Compact Commission
Executive Committee Meeting Minutes
 April 20, 2026

Name	Member Role	Attendance
1. Lesly James	Chair	P
2. Teri Black	Vice Chair	A
3. Christina Bourland	Secretary	A
4. Danielle Ward	Treasurer	P <small>Joined at 1:22p CT</small>
5. Missy Anthony	Member at Large	P
6. Vanessa Beauchamp	Member at Large	P
7. Venus Vendoures-Walsh	Member at Large	P
Total voting members present		5/7 = quorum present
Barbara Williams	Ex-Officio – NBCOT	P
Chuck Willmarth	Ex-Officio – AOTA	A
Name	Non-Member Role	Attendance
Nahale Kalfas	OTCC Legal Counsel	P
Amanda Perry	OTCC Executive Director	P
Katie Schlesinger	OTCC Project Manager	P
Jill Phelps	OTCC Commissioner – KY	P

Name	Agenda	Minutes from previous EC meeting	Committee Nominations	Contingent Committee Nominations	No voting item	Adjourn
L. James	Y	Y	Y	Y	---	Via Acclimation at 1:56p CT
V. Beauchamp	Motion – Y	Second – Y	Y	Y	---	
D. Ward	---	---	---	---	---	
M. Anthony	Second – Y	Motion – Y	Motion – Y	Motion – Y	---	
T. Black	---	---	---	---	---	
C. Bourland	---	---	---	---	---	
V. Vendoures-Walsh	Y	Y	Second – Y	Second – Y	---	
TOTALS	4/4 motion passes	4/4 motion passes	4/4 motion passes	4/4 motion passes	---	

--- indicates member was absent, or unable to cast a vote (ex: technical difficulties), or there was no voting item for that column.

Welcome/Call to Order

- Chair L. James called the meeting to order at 1:03p CT

Roll Call

- A. Perry called the roll.
 - 4/7 voting members present at initial roll call
 - 1 member joined late
 - 5/7 members present through most of the meeting
 - Attendance reflected in chart above

Review and Adopt Agenda

- Chair James reviewed the agenda and called for a motion to approve it or amend it.
- **Motion:**
 - **V. Beachamp motioned to adopt the agenda as presented.**
 - **M. Anthony seconded the motion.**
 - **All voted in favor; 0 abstained; motion carried.**

Review and Adoption of Meeting Minutes from last Executive Committee Meeting

- The committee reviewed the draft minutes from the last EC meeting.
- Chair James called for a motion to adopt or amend the draft minutes.
- **Motion:**
 - **M. Anthony motioned that the committee adopt the minutes as presented.**
 - **V. Beauchamp seconded the motion.**
 - **All voted in favor; 0 abstained; motion carried.**

Extending Committee Appointments – voting item

- A. Perry displayed the list of committee members whose appointments expire on September 30, 2026 and who communicated that they are interested in continuing to serve. They are as follows:
 - M. Anthony: Finance
 - V. Malnikoff: Finance
 - C. Covert-Bybee: Rules
 - K. Weed: Public Relations
 - C. Bourland: Elections & Nominations
 - J. Bolduc: Compliance
- **Motion:**
 - **M. Anthony motioned to extend the appointments of the committee members to these specific committees for one more term beginning on October 1, 2026.**
 - **V. Vendoures-Walsh seconded the motion.**
 - **All voted in favor; no one abstained; motion carried.**
- A. Perry displayed the list of committee members whose appointments expire on September 30, 2026 and who (for reasons unknown) could not confirm/communicate that they are interested in continuing to serve. They are as follows:
 - A. Price: Compliance
 - L. Faulise: Public Relations

- **Motion:**
 - **M. Anthony motioned to extend the appointments of the committee members to these specific committees for one more term beginning on October 1, 2026, contingent on the committee members accepting the reappointment.**
 - **V. Vendoures-Walsh seconded the motion.**
 - **All voted in favor; no one abstained; motion carried.**

Strategic Planning Discussion

- Chair James asked the Executive Committee their thoughts on establishing an Ad Hoc Committee to focus on making strategic planning recommendations to the Executive Committee.
 - Q: Who would be a part of the committee?
 - Finance Chair, Ex Officio Members/designees, interested commissioners
 - A. Perry can do an “all call” during the May OTCC meeting to gauge interest and then a follow up email
 - Q: Will the committee do the strategic planning or just establish the process for strategic planning?
 - A: Vision is for both. The committee would come up with strategic planning objectives and the process for developing a strategic plan
 - Executive Committee would take recommendations and be the final decision makers
 - Suggestion: Instead of developing an Ad Hoc committee, the Executive Committee should carve out time over the next few EC meetings for strategic planning.
 - Consensus: agree that the EC can do the strategic planning; an Ad Hoc committee is not necessary
 - Attendees will research planning models from other professions and bring them to the next EC meeting
 - N. Kalfas will share NLC’s
 - M. Anthony will share PTC’s
 - V. Beauchamp will share the state of Missouri’s resources
- The idea to form an Ad Hoc committee for strategic planning purposes was tabled based on the Executive Committee members’ agreement to be prepared to develop a strategic plan over the next few EC meetings.
- Discussion only; not a voting item

Questions and Comments

- Chair James opened the floor for further questions or comments from committee members.
 - Chair James shared that NBCOT sent out a survey regarding the OTC. The survey asked relevant questions but missed an opportunity to focus on the benefits of the OTC. B. Williams indicated that she would inquire with NBCOT leadership/board about sharing the results of the survey with the EC.
 - K. Schlesinger shared that the OTC is live in 6 states with two in the queue to launch in May (specific dates TBD).

- A. Perry shared that the ASLP Compact is live in two states and that the LPC Compact is live in four states as of today.
- Chair James opened the floor for public comments.
 - No public comments

Meeting Closure

- Meeting adjourned at 1:56p CT via acclimation.
- OTCC ABM is May 6, 2026.
- EC meeting is May 11, 2026.