# Occupational Therapy Compact Commission
# Executive Committee Meeting Minutes
August 10, 2026

| Name | Member Role | Attendance |
|---|---|---|
| 1. Lesly James | Chair | P |
| 2. Chris Daly | Vice Chair | A |
| 3. Christina Bourland | Secretary | P |
| 4. Danielle Ward | Treasurer | P |
| 5. Missy Anthony joined at 1:09p | Member at Large | P |
| 6. Vanessa Beauchamp | Member at Large | P |
| 7. Venus Vendoures-Walsh | Member at Large | P |
| | **Total voting members present** | 6/7 = quorum present |
| Barbara Williams | Ex-Officio – NBCOT | P |
| Chuck Willmarth | Ex-Officio – AOTA | A |
| | | |
| **Name** | **Non-Member Role** | **Attendance** |
| Nahale Kalfas | OTCC Legal Counsel | P |
| Amanda Perry | OTCC Executive Director | P |

| Name | Agenda | Minutes from previous EC meeting | LI Decision Process Policy | No Grace Period Policy | No Item | Adjourn |
|---|---|---|---|---|---|---|
| **L. James** | Y | Y | Y | Y | --- | Via Acclimation at 2:11p CT |
| **V. Beauchamp** | Second – Y | Motion – Y | Y | Y | --- | |
| **D. Ward** | Y | Y | Y | Motion – Y | --- | |
| **M. Anthony** | --- | --- | Second – Y | Y | --- | |
| **C. Daly** | --- | --- | --- | --- | --- | |
| **C. Bourland** | Motion – Y | Second – Y | Motion – Y | Y | --- | |
| **V. Vendoures-Walsh** | Y | Y | Y | Second – Y | --- | |
| **TOTALS** | 5/5 motion passes | 5/5 motion passes | 6/6 motion passes | 6/6 motion passes | --- | |

--- indicates member was absent, or unable to cast a vote (ex: technical difficulties), or there was no voting item for that column.

**Welcome/Call to Order**
- Chair L. James called the meeting to order at 1:05p CT

**Roll Call**
- A. Perry called the roll.
    - 5/7 voting members present at initial roll call
        - 1 joined a few minutes late after two votes
    - 7/9 total members present
    - Attendance reflected in chart above

**Review and Adopt Agenda**
- Chair James reviewed the agenda and called for a motion to approve it or amend it.
- <u>**Motion**</u>:
    - **C. Bourland motioned to adopt the agenda as presented.**
    - **V. Beachamp seconded the motion.**
    - **All voted in favor; 0 abstained; motion carried.**

**Review and Adoption of Meeting Minutes from last Executive Committee Meeting**
- The committee reviewed the draft minutes from the last EC meeting.
- Chair James called for a motion to adopt or amend the draft minutes.
- <u>**Motion**</u>:
    - **V. Beauchamp motioned that the committee adopt the minutes as presented.**
    - **C. Bourland seconded the motion.**
    - **All voted in favor; 0 abstained; motion carried.**

**Policy: Legal Impossibility Decision Making Process**
- A. Perry shared the draft policy for Legal Impossibility Decision Making.
- Counsel Kalfas explained the intent of the policy.
- The EC asked a few clarifying questions about states that currently use the LI pathway and which ones have shown interest.
    - No other substantial discussion.
- <u>**Motion:**</u>
    - **C. Bourland motioned to adopt the draft Legal Impossibility Decision Making Process Policy.**
    - **M. Anthony seconded the motion.**
    - **All voted in favor; 0 abstained; motion carried.**

**Policy: No Grace Period for Privileges to Practice (PtP)**
- A. Perry showed the draft policy for No Grace Period for Privileges to Practice.
- Counsel Kalfas explained the intent of the policy.
- Comment: This seems to be a deviation from state policies that have grace periods.
    - Clarification: The privilege to practice is based on the date shared by the state into CompactConnect. If states upload the grace period date instead of the true expiration date, then that is the date used for PtP expirations.

    - No further discussions
- **<u>Motion:</u>**
    - **D. Ward motioned to adopt the draft No Grace Period Policy.**
    - **V. Vendoures Walsh seconded the motion.**
    - **All voted in favor; 0 abstained; motion carried**

**ASMI Annual Management Counsel Presentation**

- B. Arango, representative from Association and Society Management International (ASMI) – which is the OTCC's secretariat organization – presented the results of the annual survey that ASMI conducted on behalf of the OTCC regarding ASMI's performance.
    - 98% meets or exceeds expectations
        - One comment accounts for 2% in the "needs improvement" category, because the survey participant felt that the OTCC sends too many email communications.
    - Presentation will be shared with the OTCC
- The EC expressed appreciation to B. Arango for her time and presentation
    - No questions; no discussion

**Compact Research Project**

- A. Perry shared that she has advanced to the data collection phase of her doctoral research project.
- She requested members of the EC to participate in the qualitative research interviews and asked them to email her if they are interested and willing.

**Comments**

- Chair James opened the floor for comments
    - Chair James shared the success of the AOTA sponsored webinar
        - 800+ registered
        - 500+ attended live
    - A. Perry shared that CSG is dedicating $60,000 to each compact using CompactConnect for state onboarding. This money is not designated for developing features in the data system.
        - Q: Does the Finance Committee need to draft this money into the budget?
            - A: No, the money will be paid directly to the vendor or contactor for supporting state onboarding.
        - Q: Will states receive funds directly?
            - A: That is not the intention, but more information will be shared after the August 11 JCC/CSG weekly meeting. CSG will share more of their intentions with the JCC.
    - A. Perry shared that as of the last invoice from Inspiring Apps, the OTCC utilized all its funds from the data system development budget. The OTCC no longer has funds to support further the development of CompactConnect, only funds to support the ongoing operations.
        - In total, $500,000 was paid on behalf of the OTCC to develop CompactConnect
            - The initial portion paid directly to InspiringApps by NBCOT
            - The second portion paid directly to InspiringApps by OTCC
        - The ASLP and Counseling Compacts have also paid their initial $500,000 each, but their funders have agreed to continue paying for development features.

    - The OTCC will benefit from the continued development of CompactConnect because of the agreement between the JCC.

**Meeting Closure**

- Meeting adjourned at 2:11p CT via acclimation.
- Next meeting is September 14, 2026.