Occupational Therapy Compact Commission
Executive Committee Meeting Minutes
September 14, 2026

Name	Member Role	Attendance
1. Lesly James	Chair	P
2. Chris Daly	Vice Chair	P
3. Christina Bourland	Secretary	P
4. Danielle Ward	Treasurer	P
5. Missy Anthony joined at 1:09p	Member at Large	P
6. Vanessa Beauchamp	Member at Large	P
7. Venus Vendoures-Walsh	Member at Large	P
	Total voting members present	7/7 = quorum present
Barbara Williams	Ex-Officio – NBCOT	P
Chuck Willmarth	Ex-Officio – AOTA	P
Name	**Non-Member Role**	**Attendance**
Nahale Kalfas	OTCC Legal Counsel	P
Amanda Perry	OTCC Executive Director	P
Rhonda "Jill" Phelps	Commissioner – Kentucky	P

Name	Agenda (Amended)	Minutes from previous EC meeting	Enter Closed Session at 1:12p CT	End Closed Session at 1:49p CT	OTCC-ASMI MOU / Addendum	Mission & Vision Statements	Adjourn
L. James	Y	Y	Y	Y	Y	Y	Via Acclimation at 3:00p CT
V. Beauchamp	Motion – Y	Motion – Y	Second – Y	Y	Second – Y	---	
D. Ward	Y	Second – Y	Motion – Y	Y	Y	Y	
M. Anthony	Second – Y	Y	Y	Y	Y	Y	
C. Daly	Y	Abstain	Y	Second – Y	Y	Second – Y	
C. Bourland	Y	Y	Y	Y	Motion – Y	Motion – Y	
V. Vendoures-Walsh	Y	Y	Y	Motion – Y	Y	Y	
TOTALS	7/7 motion passes	6/7 motion passes	7/7 motion passes	7/7 motion passes	7/7 motion passes	6/6 potion passes	

--- indicates member was absent, or unable to cast a vote (ex: technical difficulties), or there was no voting item for that column.

Welcome/Call to Order

- Chair L. James called the meeting to order at 1:02p CT

Roll Call

- A. Perry called the roll.
    - 7/7 voting members present at initial roll call
    - 9/9 total members present
    - Attendance reflected in chart above

Review and Adopt Agenda

- Chair James reviewed the agenda and called for a motion to approve it or amend it.
- **Motion**:
    - **V. Beauchamp motioned to amend the agenda to add a closed session to discuss human resource topics as related to the OTCC-ASMI Memorandum of Understanding (MOU).**
    - **M. Anthony seconded the motion.**
    - **All voted in favor; 0 abstained; motion carried.**
- A. Perry will post the amended agenda.

Review and Adoption of Meeting Minutes from last Executive Committee Meeting

- The committee reviewed the draft minutes from the last EC meeting.
- Chair James called for a motion to adopt or amend the draft minutes.
- **Motion**:
    - **V. Beauchamp motioned that the committee adopt the minutes as presented.**
    - **D. Ward seconded the motion.**
    - **6/7 voted in favor; 1 abstained; motion carried.**

Certification of Closed Session (amended to agenda)

- Counsel Kalfas quoted Sections 8.E.2.b; 8.E.2.d; and, 8.E.2.f from the OTC legislation as reasons to enter into closed, non-public meeting session.

Closed Meeting Session

- **Motion:**
    - **D. Ward motioned for the Executive Committee to enter a closed meeting.**
    - **V. Beauchamp seconded the motion.**
    - **All voted in favor; 0 abstained; motion carried**
- A. Perry created a separate Zoom meeting room for Executive Committee members to enter for the purpose of conducting business as applicable based on the legislation Sections 8.E.2.b; 8.E.2.d; and, 8.E.2.f.
- A. Perry gave co-host/screen sharing permission to M. Anthony
- A. Perry and members of the public stayed in the main Zoom meeting room while Executive Committee members moved themselves into the Closed Session meeting room.
- At 1:12p CT the Executive Committee started their closed meeting.
- C. Bourland, Executive Committee Secretary, took the following minutes during the closed meeting.
    - The Executive Committee discussed the OTCC-ASMI Agreement for secretariat services.
        - ASMI: Association and Society Management International

- The Executive Committee made edits to Exhibit A, bullet 5.2.

- **Motion:**
  - **V. Vendoures-Walsh motioned to end the Executive Committee closed meeting and return to public meeting.**
  - **C. Daly seconded the motion.**
  - **All voted in favor; 0 abstained; motion carried**
- At 1:49p CT the Executive Committee ended their closed meeting and reentered a public meeting.

OTCC-ASMI Agreements

- Memorandum of Understanding (MOU)
- **Motion:**
  - **C. Bourland motioned to accept the OTCC-ASMI MOU with edits to Exhibit A.**
  - **V. Beauchamp seconded the motion.**
  - **All voted in favor; 0 abstained; motion carried**
- Addendum to the MOU for OTCC Project Manager (term June 2025-September 2026)
  - Expires on September 30, 2026 with no changes.
  - Not a voting item; expiration date applies.

Strategic Planning: OTCC Mission & Vision Statements

- The Executive Committee discussed the draft Mission and Vision Statements suggested by the Public Relations Committee. They made edits to the suggested language and finalized the statements in a consensus.
- **Motion:**
  - **C. Bourland motioned to approve the OTCC Mission and Vision Statements with edits discussed during today's meeting.**
  - **C. Daly seconded the motion.**
  - **All voted in favor; 0 abstained; motion carried**

State Status Updates

- Legislative Updates: 5 states joined the OT Compact during the 2026 legislative session; some states still have legislation pending with no final determination yet.
- Launching / Near Launching: 2 states will tentatively launch in early October
- Privileges to Practice obtained: 165 PtPs sold to date

Comments

- Chair James opened the floor for comments from EC members
  - No comments
- Chair James opened the floor for comments from the public
  - R.J. Phelps provided an update on the status of Kentucky going live; progress is being made with internal processes and procedures to move things forward. No date determined.

Meeting Closure

- Meeting adjourned at 3:00p CT via acclimation.
- Next meeting is October 26, 2026.